



Student Behaviour and Conduct Acknowledgement Form

Student Full Name:	
Course Enrolled in:	

1. Purpose

1.1. Austral College is dedicated to maintaining a safe and respectful environment for all students and staff. Misconduct, including disrespectful, aggressive, or threatening behaviour and physical assault against staff or peers, will not be tolerated. This form acknowledges the expected behaviour standards and the consequences of violations.

2. Scope

2.1. This policy applies to all Austral College students and staff.

3. Authority

3.1. The Victorian Campus Manager is responsible for the effective implementation and management of this policy. Any complaints or breaches related to this policy should be reported to the Victorian Campus Manager in person or by email at: info@australcollege.com.au The Victorian Campus Manager will provide information on ways to resolve complaints.

3.2. The Victorian Campus Manager is responsible for consistent implementation of this policy and may provide advice on resolving complaints.

3.3. This policy is issued under the authority of the CEO, who has overall responsibility for its management and review. Any complaints or breaches involving the Victorian Campus Manager should be reported to the CEO at: info@australcollege.com.au

4. Definitions

- **Verbal Disrespect:** Using hurtful or offensive language towards others, such as name-calling or insults.
- **Non-verbal Disrespect:** Disrespectful actions without using words.
- **Disrespectful Behaviour:** Includes interrupting others, mocking, insensitive comments, stereotyping, and bullying.
- **Aggressive Behaviour:** Actions intended to intimidate, threaten, or harm others.
- **Passive-Aggressive Behaviour:** Hostility shown indirectly, such as silent treatment or sarcasm.
- **Threatening Behaviour:** Verbal or non-verbal expressions of intent to harm others.
- **Swearing:** Profane or disrespectful language directed at anyone in Austral College.
- **Yelling:** Aggressive or abusive shouting.



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- **Physical Assault:** Physical contact aimed at causing harm.
- **Discrimination:** Unfair treatment based on characteristics like race, gender, religion, or other personal attributes.

5. Policy Statement

We are committed to providing a safe and respectful environment for all students and staff members. Misconduct by students, including but not limited to disrespectful, aggressive, threatening behavior, and physical assault against staff members, will not be tolerated under any circumstances. This policy outlines the expected behavior and the consequences for violations of these standards.

6. Procedures

6.1 Reporting Misconduct

- All incidents of misconduct should be reported immediately to the Victorian Campus Manager. Reports should include details of the incident, including date, time, location, and the names of those involved. The Victorian Campus Manager will acknowledge receipt of the report within two (2) business days.

6.2 Investigation Process

- The Victorian Campus Manager will conduct a fair and confidential investigation of reported misconduct within 10 (ten) business days.

6.3 Consequences

- Consequences will depend on the severity of the incident and may include verbal or written warnings, suspension, or expulsion. Immediate suspension and law enforcement involvement may occur in cases of physical assault or threats.

6.4 Appeals Process

- Students and their parents/guardians may appeal decisions regarding consequences by submitting a written appeal to the Victorian Campus Manager via email at info@australcollege.com.au.

6.5 Supporting and Counseling

- Austral College offers counselling services to support students with behavioural issues and provides resources to staff affected by misconduct.



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ACKNOWLEDGEMENT

By signing below, I _____ confirm that I have read, understood, and agree to follow Austral College's Student Behaviour and Conduct Policy.

I understand the expectations outlined and the consequences of any violations.

Student Full Name:

Student Signature:

Date:

Please return this Acknowledgement Form to the Victorian Campus Manager at info@australcollege.com.au once completed.

Thank you for your cooperation.